



Planning Board

Monroe County, New York

Adam J. Bello
County Executive

William Santos
Chairperson

Monroe County Planning Board Meeting Minutes March 9, 2023

A meeting of the Monroe County Planning Board was held on March 9, 2023, at 3:00 pm in person and via Zoom and YouTube.

Members Present: William Santos, MCPB Chair; Mike Wiedemer, Vice Chair (via Zoom); Robert Barley, citizen member (via Zoom); Andrae Evans, citizen member; Orlando Rivera, citizen member; Sam Trapani, citizen member (via Zoom); David Watson, citizen member; Rachel Barnhart, Co. Legislator; Robert Franklin, CFO, Finance; Mike Garland, Director, Environmental Services

Alternates Present: Adrienne Green, Law Dept. (for Jeff McCann, Dep. Co. Exec.); Laura Smith, Law Dept. (for Amy Grower, Chief of Staff); Sean Murphy, DES; Kristina Daugherty, Pub. Safety (for Richard Tantalo, Director, Public Safety); Josette Mangieri, Finance (via Zoom)

Planning Staff Present: Ana Liss, Director; Rochelle Bell, Planning Bd. Secretary, Yixuan Lin, Sr. Planner; Kim Hudson, Asst. to the Bd. Secretary

Others Present: Quent Rhodes, MCC Assoc. VP for Facilities; Chris Fish, Public Safety; Robert Zerby, Medical Examiner's Ofc; 18 other staff members from Monroe County departments with six-year plans in the proposed 2024-2029 Capital Improvement Program were present via Zoom

Chairman Santos called the meeting to order at 3:10 pm.

ANNOUNCEMENTS and COMMUNICATIONS: Ms. Lin shared with the Board, information on the upcoming Countywide Active Transportation Plan (CATP) public workshop/open house. She stated that it will be held on Wednesday, March 22nd from 4 pm to 6 pm at the RTS board room, 1372 E. Main Street, Rochester. The public is welcome to drop in anytime between 4 and 6 pm. Flyers were passed out at the meeting with this information.

Ms. Lin also reminded the Board of the County Climate Action Plan public workshops, via Zoom, on Wednesday, March 15th, at 12 noon and 6 pm. This is being coordinated by Sr. Planner Patrick Gooch, who spoke about it at last week's Board meeting.

PUBLIC HEARING: Mr. Santos opened the *Public Hearing* on the County's proposed 2024-2029 Capital Improvement Program (CIP) and introduced Rochelle Bell, Sr. Associate Planner for the County's Department of Planning and Development, and Board Secretary. Ms. Bell began by going through the steps to access the CIP on the County's website and then gave a slide presentation on the CIP process and an overview of the proposed CIP (attached). The report can be found at <https://www.monroecounty.gov/files/planning/CIP/2024-2029%20CIP%20Proposed%20to%20MCPB.pdf>.

At the conclusion of the presentation, there was an opportunity for questions and/or comments. There were some questions asked by Planning Board members. Mr. Watson asked about the difference between heavy equipment and light equipment. According to Mr. Franklin, it's defined in Local Finance Law and has to do with cost. Heavy equipment has a cost greater than \$30,000 and light equipment has a cost between \$15,000 and \$30,000, and the cost impacts the length of bonding. Legislator Barnhart asked Department of Transportation representatives if there is a commitment to include bicycle lanes on particular roadways (which she named). In summary, Mr. Polech, Deputy Director of DOT, responded, stating that they do have a complete streets policy checklist and go through that checklist with every capital improvement project on the 6-year program. Mr. Polech also explained that there are a lot of different factors to consider with each project, but in some cases, it's up to the municipality to install certain things. Mr. Polech stated that DOT does contact the municipalities to determine if they're willing to partner with DOT on projects. The discussion continued for several more minutes regarding cost, funding, and policy.

The closing date for submitting public comments and/or questions is March 24, 2023.

The Public Hearing was closed at 3:42 pm by Chairman Santos.

Approval of the March 2, 2023 Meeting Minutes: Mr. Rivera made a motion to approve the March 2, 2023 meeting minutes; Mr. Watson seconded the motion; the minutes were approved unanimously.

PRESENTATION:

Sean Murphy, Chief of Engineering and Facilities Management for DES, gave a presentation of the Department of Environmental Services 2024-2029 Capital Improvement Program. Mr. Murphy talked about four (4) main areas of CIP projects: water, environmental facilities, management projects, and waste projects. He gave examples from each category and explained how DES represents other departments, such as public safety and MCH on capital projects. DES is keeping track of project costs and project plans well beyond 10 years out. Mr. Murphy stated that some projects can be large, multimillion-dollar projects, so it's necessary to

plan them out and build in escalation cost, which they do at 3%, and include soft cost. According to Mr. Murphy, project priorities are based on critical needs. Projects are not only in the 6-year CIP but also are included in long-range plans, ten to fifteen years out. An example he gave of repairs/replacements that will need to be made, but are further out, are roofs, such as on the CityPlace building. The Westfall project was also discussed.

Instructions for the 2024 Capital Budget Project Priority Vote: Ms. Bell reviewed the instructions on the Priority Vote which can be done online or by paper ballot. The instructions and paper ballots were handed out to any Board member present who wanted one. Ms. Bell made a correction to the priority vote deadline stating that Board members need to have their voting completed by **Wednesday, March 15th**, 5:00 pm so that Mr. Gooch can tally the results which will then be reviewed at the Planning Board meeting next week, March 16th.

OTHER BUSINESS: None

NEXT SCHEDULED MEETING: March 16, 2023 at **3:00 pm** (Dept. Presentations, CIP Votes)

ADJOURNMENT: Mr. Garland made a motion to adjourn, Mr. Orlando seconded the motion which carried unanimously; the meeting adjourned at 4:05 pm.

RB/YL/kmh

