

*Monroe County
Clerk of the Legislature*

*Jamie L. Slocum
Clerk*



*Heather D. Halstead
Deputy Clerk*

*David Grant
Assistant Deputy Clerk*

MEMORANDUM

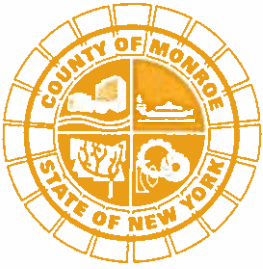
TO: Legislators, Directors, Staff and Media
FROM: Jamie L. Slocum, Clerk of the Legislature *JS*
DATE: July 23, 2015
RE: Matters of Importance – File No. 15-0234 and 15-0235

15-0234 – Amend the 2015 Capital Budget and Bond Resolution 378 of 2014 to Provide an Increase in Funding and Authorize a Contract with Skanex Pipe Services, Inc. for Construction Services, for the English Road Culvert over Paddy Hill Creek Project in the Town of Greece as Part of the Culvert Replacement Program – As A Matter of Importance – County Executive Maggie Brooks

15-0235 – Amend Resolution 196 of 2015 to Accept Additional Funding from the New York State Office for the Aging and to Increase the Authorization to Contract for Monroe County Office for the Aging Programs in 2015 – As A Matter of Importance – County Executive Maggie Brooks

These referrals were not made to committee at the preceding meeting of the Legislature on July 14, 2015, but have been determined by President Jeffrey R. Adair to be of sufficient importance to warrant referral between Legislative meetings, pursuant to Sections 545-24 (C) and 545-24(A)(2) of the Rules of the Monroe County Legislature.

Attachments.

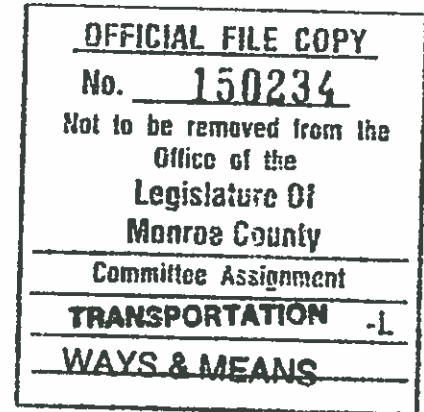


Office of the County Executive

Monroe County, New York

Maggie Brooks
County Executive

July 23, 2015



To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Amend the 2015 Capital Budget and Bond Resolution 378 of 2014 to Provide an Increase in Funding and Authorize a Contract with Skanex Pipe Services, Inc., for Construction Services, for the English Road Culvert over Paddy Hill Creek Project in the Town of Greece as Part of the Culvert Replacement Program

Honorable Legislators:

I recommend that Your Honorable Body amend the 2015 Capital Budget and Bond Resolution 378 of 2014 to provide an increase in funding, in the amount of \$575,000, and authorize a contract with Skanex Pipe Services, Inc., in the amount of \$257,700, for construction services, for the English Road Culvert over Paddy Hill Creek Project in the Town of Greece as part of the Culvert Replacement Program.

This project involves rehabilitation of the existing culvert located on English Road just west of NY 390. This 33-year-old twin metal pipe culvert was installed in 1982 by the New York State Department of Transportation in conjunction with the construction of the NY 390 extension north to the Lake Ontario State Parkway. On April 5, 2015, during an annual maintenance task, a collapsed section of the English Road culvert was discovered. A weak joint was determined to be the cause of the collapse and a temporary repair was made. However, inspection of the pipes identified other weak joints that need immediate attention, requiring that the pipes be relined.

Public outreach newsletters will be sent to residents and property owners prior to construction informing them of the project.

The following two (2) bids were received on July 15, 2015:

Skanex Pipe Services, Inc.	\$257,700
Villager Construction, Inc.	\$598,364

The bids have been reviewed and the Department of Transportation recommends the award of the contract to the lowest responsible bidder, Skanex Pipe Services, Inc. in the amount of \$257,700.

The specific legislative actions required are:

1. Amend the 2015 Capital Budget to increase funding for the English Road Culvert over Paddy Hill Creek Project as part of the Culvert Replacement Program, in the amount of \$575,000 from \$1,400,000 to \$1,975,000, for a total project authorization of \$1,975,000.

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2. Amend Bond Resolution 378 of 2014 to increase financing for the English Road Culvert over Paddy Hill Creek Project as part of the Culvert Replacement Program, capital fund 1749, in the amount of \$575,000 from \$1,400,000 to \$1,975,000, for a total project authorization of \$1,975,000.
3. Authorize the County Executive, or her designee, to execute a contract with Skanex Pipe Services, Inc., 753 Rowley Road, Victor, New York 14654, in the amount of \$257,700, for construction services, for the English Road Culvert over Paddy Hill Creek Project in the Town of Greece as part of the Culvert Replacement Program, and any amendments necessary to complete the project within the total capital fund(s) appropriation.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Funding for this contract, consistent with authorized uses, will be available in capital fund 1749 once the additional financing authorization requested herein is approved and in any capital fund(s) created for the same intended purpose. No additional net County support is required in the current Monroe County budget.

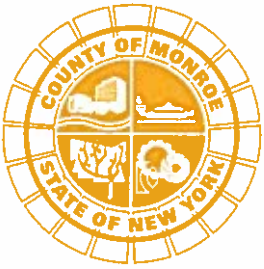
The records in the office of the Monroe County Treasury have indicated that neither Skanex Pipe Services, Inc., nor its sole principal officer, Daniel T. Graham, President, owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks
County Executive



Office of the County Executive

Monroe County, New York

Maggie Brooks
County Executive

OFFICIAL FILE COPY
No. <u>150235</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
HUMAN SERVICES -L
WAYS & MEANS

July 23, 2015

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Amend Resolution 196 of 2015 to Accept Additional Funding from the New York State Office for the Aging and to Increase the Authorization to Contract for Monroe County Office for the Aging Programs in 2015

Honorable Legislators:

I recommend that Your Honorable Body amend Resolution 196 of 2015 to accept additional funding from the New York State Office for the Aging, in the amount of \$642,975, for the period of January 1, 2015 through March 31, 2016, and to increase the contracts with the agencies listed in Attachment A, in the amount of \$526,497 for the period of January 1, 2015 through March 31, 2016.

This additional funding will be used by the Monroe County Office for the Aging to increase the number of clients served and enhance contracted services for Monroe County Seniors, amending existing contracts with approximately one (1) service provider.

This is the forty-second year Monroe County has received this grant and represents an increase of \$642,975 over the 2015 adopted budget. This additional funding will bring the grant total to \$8,174,892.

Please refer to the attached Purchase of Services Information Forms for disclosure of information required pursuant to Resolution 223 of 2007 as amended by Resolution 11 of 2008.

The specific legislative actions required are:

1. Amend Resolution 196 of 2015 to accept an additional \$642,975 from, and to execute a contract and any amendments thereto with, the New York State Office for the Aging, for the period of January 1, 2015 through March 31, 2016, bringing the total award to \$8,174,892.
2. Amend the 2015 operating budget of the Department of Human Services, Office for the Aging by appropriating the sum of \$116,478 into fund 9001, funds center 5501010000, Administration and Program Management; \$5,656 into fund 9001, funds center 5501039300, Support Service Contracts; and \$520,841 into fund 9001, funds center 5501059300, Education, Wellness & Training Contracts.

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3. Amend Resolution 196 of 2015 to authorize the County Executive, or her designee, to execute contracts, and any amendments thereto, with the subcontractors listed in Attachment A and any other subcontractors as necessary, to provide senior services, in the amount of \$526,497 for the period of January 1, 2015 through March 31, 2016.
4. Authorize the County Executive, or her designee, to execute any applications, inter-municipal agreements and amendments thereto, with New York State and/or the municipalities listed in Attachment A to increase or decrease the contract amount and extend the length of the contract(s) in order to maximize state reimbursement or other funding for these purposes.

Environmental assessments were completed for this action and it was determined that there would be no significant effect on the environment.

Partial funding for this grant is included in the 2015 operating and operating grant budgets of the Monroe County Department of Human Services, Office for the Aging, fund 9001, funds centers 5501010000, Administration and Program Management; 5501030000, Support Service Contracts; 5501039300, Support Service Contracts-Grant; 5501050000, Education, Training, Wellness Contracts, and 5501059300, Education, Training, Wellness Contracts-Grant. The appropriated amount will adjust the current funding to that established by the grant.

No additional net County support is required in the current Monroe County budget.

Each of these contractors has been reviewed for not-for-profit or corporate status and the records in the office of the Monroe County Treasury have indicated that none of these agencies owe any delinquent Monroe County property taxes.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,



Maggie Brooks
County Executive

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 11 of 2008

Re: Amend Resolution 196 of 2015 to Accept Additional Funding from the New York State Office for the Aging and to Increase the Authorization to Contract for Monroe County Office for the Aging Programs in 2015

Total Served 2014: 13,829
Proposed \$ Amt. 2015: \$788,672

SECTION I
PROGRAM:

Information and Case Assistance (Eldersource / NY Connects / Balancing Incentive Program i.e. BIP)

CONTRACTOR:

Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION:

Eldersource / NY Connects / BIP is a joint venture of Lifespan and Catholic Family Center that provides information, education, outreach, referral and case assistance services to seniors, their caregivers, professionals, and people that have a disability.

PRIMARY OBJECTIVE(S)

Guidance provided to older adults, caregivers, professionals serving the aging and disability community, as well as individuals with a disability in order for individuals to maintain or improve their independence.

DELIVERABLES:

PRIMARY PERFORMANCE

To increase the ability of professional and /or non-professional caregivers, seniors and individuals of any age with a disability to locate and obtain appropriate services to assist clients in functioning independently.

MEASURE/INDICATOR

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/14-12/31/14	1/1/14-12/31/14	1/1/15-12/31/15	1/1/16-12/31/16
Total # of Participants	14,000	14,000	15,500	15,500
# Successful	13,500	13,829	15,000	15,000
% Successful	96%	99%	97%	97%

OUTCOME ASSESSMENT METHODOLOGY:

Eldersource / NY Connects / BIP uses a script to survey consumers about the information and assistance they receive and whether it increased their ability to locate and obtain appropriate services.

BOARD MEMBERS:

Robert Nasso, Dr. Richard Gangemi, Steve Arvan, Rachel Brody Bandyach, Esq., Dennis Buchan, Donald Chesworth, Jim Condello, Esq. Liz Corcoran, Lisa Cove, Jill DiVincenzo, Timothy Galli, Patrick Glavey, Art Hirst, Robert Hurlbut Jr., Will Irwin, Michael King, Anna Lynch, Dr. Richard Machemer, Chris Martusewicz, Mark McDermott, Dr. Daniel Mendelson, Steve Meyer, Renee Forgensi Minarik, Patty Phillips, Carlos Rodriguez, Randal Weaver, Bill Naylor, Leonard Redon, Carlos Rodriguez, Jane Shukitis, Yvette Tehan

PURCHASE OF SERVICES INFORMATION FORM
Per Resolution 11 of 2008

Re: Amend Resolution 196 of 2015 to Accept Additional Funding from the New York State Office for the Aging and to Increase the Authorization to Contract for Monroe County Office for the Aging Programs in 2015

Total Served 2014: 4198
Proposed Budget \$ Amt. 2015: \$177,618

SECTION I
PROGRAM:

Financial Management, Health Insurance Information Counseling and Assistance Program, Medicare Improvements for Patients and Providers Act

CONTRACTOR:

Lifespan, Ann Marie Cook, President/CEO

PROGRAM DESCRIPTION:

Caseworkers and trained volunteers provide a voluntary money management and health insurance assistance service. Individuals or their caregivers requesting assistance receive a variety of services including needs assessment, financial planning, assistance in obtaining health insurance benefits, counseling and bill paying services.

**PRIMARY OBJECTIVE(S)/
DELIVERABLES:**

Maintain and/or increase the financial stability and independence of older adults in the community through money management services and decrease caregiver stress.

PRIMARY PERFORMANCE

Clients will pay their bills in a timely manner, access eligible benefits and achieve their budgeting goals.

MEASURE/INDICATORS:

Clients needing immediate financial crisis intervention will obtain intervention services. Caregivers will understand the value of their participation in the Financial Management Program.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/14- 12/31/14	1/1/14- 12/31/14	1/1/15- 12/31/15	1/1/16- 12/31/16
Total # of Participants	388	398	420	420
# Successful	341	360	380	380
% Successful	88%	90%	90%	90%

**OUTCOME ASSESSMENT
METHODOLOGY:**

Internal survey instrument to measure the caregiver's level of stress since the inception of Financial Services to the caregiver. Survey has been in use over 15 years.

**PRIMARY OBJECTIVES/
DELIVERABLES:**

To increase the ability of older adults and caregivers to understand and choose affordable health insurance. Additional funds will enhance staffing during open enrollment period of October-December 2015.

PRIMARY PERFORMANCE MEASURE/INDICATORS:

Older adults and their caregivers will understand the health insurance options and cost. Of the number indicated, 900 will be by telephone and on a one to one basis.

	Previous Year Projection	Previous Year Actual	Current Year Projection	Next Year Projection
Program Year	1/1/14-12/31/14	1/1/14 - 12/31/14	1/1/15-12/31/15	1/1/16-12/31/16
Total # of Participants	3800	3800	4000	4000
# Successful	3500	3500	3800	3800
% Successful	92%	92%	95%	95%

OUTCOME ASSESSMENT METHODOLOGY:

Survey participants to determine effectiveness of our program and to measure if the older adult and/or caregiver's level of knowledge increased after receiving information from a HIICAP counselor. Presentation attendees will also be provided a survey. Surveys are compiled and analyzed annually.

BOARD MEMBERS:

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SECTION II SOURCE MATERIAL:

Annual Evaluation is on file with the Clerk of the Monroe County Legislature.