



MONROE COUNTY

Agenda/Charter Committee

July 26, 2021 5:00 PM

AGENDA

A. ROLL CALL

B. PUBLIC FORUM

C. APPROVAL OF MINUTES

November 23, 2020

D. NEW BUSINESS

21-0258

Enact a Local Law Entitled "Regulating Sale of Used Catalytic Converters"
- County Legislators Dondorfer and Boyce

21-0259

Enacting a Local Law Entitled "Updating Code of Ethics of the County of Monroe"
- County Legislators Brew and Felder

21-0264

Confirmation of Reappointments and Appointment to the Monroe County Recycling
Advisory Committee - County Executive Adam J. Bello

E. OTHER MATTERS

F. ADJOURNMENT

The next meeting of the Agenda Charter Committee will be August 23, 2021 at 5 P.M.



ATTACHMENTS:

Description File Name

- ▣ Minutes 11.23.20_Agenda_Charter_Draft_Minutes.pdf

Summary of Minutes
AGENDA/CHARTER COMMITTEE
November 23, 2020
5:00 p.m.

Chairwoman Taylor called the meeting to order at 5:04 p.m.

MEMBERS PRESENT: Kathleen A. Taylor (Chair), Sean M. Delehanty (Vice Chair), Steve Brew, Justin F. Wilcox (RMM), Linda Hasman, Dr. Joe Carbone (Ex-Officio)

OTHER MEMBERS PRESENT: Ernest Flagler-Mitchell, Rachel Barnhart

ADMINISTRATION PRESENT: Robert Franklin (CFO), Virginia Verhagen (Central Police Services), John Clark (Crime Lab Director), Jennifer Ball (Probation), Kim Hinkley (Sheriff's Office), Jennifer Curley (Sheriff's Admin), Marielena Velez de Brown (Public Health)

SUSPENSION OF THE RULES: Be It Moved, that Article II, Section 545-6 of the Rules of the Monroe County Legislature, be, and hereby is suspended and modified by prohibiting public in-person access to the Committee Meeting in favor of video viewing or listening to, and recording and later transcription of such proceeding.

MOVED by Legislator Brew, SECONDED by Legislator Delehanty.
ADOPTED: 5-0

PUBLIC FORUM: There was one speaker.

APPROVAL OF MINUTES: The minutes of February 24, 2020 were approved as submitted.

NEW BUSINESS:

20-0340 - Enact a Local Law Entitled "Gantt's Law for Utilization of Minority and Women-Owned Businesses" - County Legislators Calvin Lee, Jr., Sabrina LaMar, Frank Keophetlasy, Ernest Flagler-Mitchell

MOVED by Legislator Brew, SECONDED by Legislator Delehanty.
REFERRED to Administration

20-0341 - A Local Law to Establish a Temporary Limit on the Charges Imposed by Third-party Delivery Services on Restaurants during the COVID-19 Pandemic – County Legislator Rachel Barnhart

MOVED by Legislator Hasman, SECONDED by Legislator Wilcox.

Legislator Brew MOVED and Legislator Delehanty SECONDED a Motion to Table
ADOPTED: 3-2 (*Legislators Hasman and Wilcox Voted in the Negative.*)

20-0356 - Confirmation of Appointments to the Monroe County Board of Health - County Executive Adam J. Bello

MOVED by Legislator Delehanty, SECONDED by Legislator Brew.
ADOPTED: 5-0

OTHER MATTERS

ADJOURNMENT:

There being no other matters, Chairwoman Taylor adjourned the meeting at 5:20 p.m.

The next Agenda/Charter Committee meeting is scheduled for **Monday, December 21, 2020 at 5:00 p.m.**

Respectfully Submitted,
Jack Moffitt
Clerk of the Legislature



ATTACHMENTS:

Description File Name

▣ Referral R21-0258.pdf



Monroe County Legislature
Office of the Republican Majority

July 12, 2021

To the Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

OFFICIAL FILE COPY
No. <u>210258</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
AGENDA/CHARTER
PUBLIC SAFETY

Subject: Enact a Local Law Entitled "Regulating Sale of Used Catalytic Converters"

Honorable Legislators:

Throughout the past several weeks and months, there has been a noticeable increase in the theft and subsequent scrapping for cash profit of Catalytic Converters throughout Monroe County. These devices, found on almost any automobile, have increased in value dramatically due to the precious minerals contained within them. One mineral, rhodium was valued at \$14,500 per ounce by December of 2020, palladium is currently valued at \$2,336 per ounce, making these easily removable devices welcome targets for theft.

These devices are being stolen from personal vehicles sitting in driveways, businesses that maintain a fleet of trucks or vans, and even school districts where several were stolen from school busses. This is not just a local trend, across the country there is a dramatic increase in the thefts of these devices. Typically, these items are scrapped for a quick cash profit to fund drug addictions, drug distribution organizations and other criminal activity. This local law will address both the quick cash turnaround incentive for criminals trading in stolen catalytic converters and will require individuals and scrap yards to present and maintain records of the proper documents proving a scrapped catalytic converter came from a legally owned or traded in car and not acquired through a theft.

In order to scrap a catalytic converter, the individual trading in the item must provide documentation such as a vehicle registration, title, or bill of sale, as well as a copy of their valid government I.D., illustrating that the catalytic converter being scrapped came from a legally owned vehicle. Licensed automotive garages must also provide proof that a catalytic converter being scrapped came from a vehicle that was being serviced by their business. To aid law enforcement agencies in the investigations of stolen catalytic converters, scrap yards must maintain copies of these records for a minimum of 3 years, in the event a stolen catalytic converter was scrapped at their business and police need to follow up in the course of their investigation.

The main incentive for these thefts is the ability to make large sums of cash quickly. To address this, scrapyards will now be mandated to wait no fewer than 14 days to issue payment for a scrapped catalytic converter. By eliminating the quick cash incentive for this crime, as was done with high valued items in a similar law passed by this Honorable Body in 2013 pertaining to Pawn Shops, the prevalence of this type of theft is expected to decrease dramatically.

In addition to the new requirements for scrapping and cashing catalytic converters, the penalties for scrapping an illegally obtained catalytic converter will be increased. Under this new law, violators will be charged with a class A misdemeanor, receive a fine of no more than \$300 for the first offense, \$500 for the second offense, and \$1,000 for each subsequent offense.

This local law is an effective and prudent way to deter the theft and scrapping of illegally obtained catalytic converters. In order to repair and replace one of these devices, depending on the size of the vehicle, the cost can range from \$500 to \$2,000. Monroe County residents and businesses should not have to bear the costs of these thefts. Legislation similar to this proposed law has been passed in West Virginia, South Carolina, and numerous other locations throughout the United States and led to a lower number of catalytic converter thefts. It is our hope that this Honorable Body passes and the County Executive enacts this law expeditiously.


The specific legislative actions required are:

1. Schedule and hold a public hearing on the proposed local law.
2. Adopt the attached Local Law entitled, "Regulating Sale of Used Catalytic Converters" as written.

The legislative action requested in this referral is not an "Action," as that term is defined in 6 NYCRR § 617.2(b), and is not subject to review under the State Environmental Quality Review Act.

This action will have no impact on the revenues or expenditures of the current Monroe County budget.

Respectfully Submitted,


Paul Dondorfer
Monroe County Legislator
District 9


Karla F. Boyce
Monroe County Legislator
District 5

By Legislators _____ and _____.

Intro No. ____

LOCAL LAW NO. ____ OF 2021

ENACT A LOCAL LAW ENTITLED "REGULATING SALE OF USED CATALYTIC CONVERTERS"

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. Part IV, General Local Laws of Monroe County, is hereby amended to add a new chapter to include the following Local Law:

CHAPTER 385, REGULATING SALE OF USED CATALYTIC CONVERTERS

§ 385-1. Title.

This Chapter shall be known as the law "Regulating Sale of Used Catalytic Converters."

§ 385-2. Legislative Intent.

- A. This Legislature hereby finds that the County of Monroe has experienced an increase in thefts of used catalytic converters from vehicles in our community and their resale to scrap metal recyclers.
- B. This Legislature finds that requiring scrap metal recyclers doing business in Monroe County to delay payments to sellers of used catalytic converters for at least 14 days after receipt will allow law enforcement additional time to investigate the theft of used catalytic converters and discourage criminal conduct.
- C. This Legislature also finds that requiring scrap metal recyclers to maintain records of the purchase of used catalytic converters will aid law enforcement in the investigation of thefts of such devices.

§ 385-3. Purpose.

The purpose of this Chapter to discourage the theft of catalytic converters from vehicles in Monroe County by requiring scrap metal recyclers doing business in Monroe County to delay payments to sellers of used catalytic converters for at least 14 days after receipt and requiring scrap metal recyclers to maintain records of the purchase of such devices for three years in order to aid law enforcement in the investigation of the theft of such devices.

§ 385-4. Definitions. As used in this section:

- A. "Catalytic Converter" means a catalytic converter or other equipment or feature constituting an operational element of a motor vehicle's air pollution control system or mechanism required by federal or state law or by any rules or regulations promulgated pursuant thereto, as amended from time to time.
- B. "Repair Shop" means a business enterprise that repairs vehicles and is certified by the New York State Department of Motor Vehicles.

- C. "Scrap Metal Recycler" means a vehicle dismantler, salvage pool, mobile car crusher, itinerant vehicle collector or scrap processor doing business in Monroe County; but shall not include a dealer registered pursuant to section four hundred fifteen of the New York Vehicle and Traffic Law, an insurance company, a governmental agency, a person in whose name a certificate of title, registration or other ownership document has been issued for the vehicle from which the Used Catalytic Converter was removed, or a Repair Shop.
- D. "Used Catalytic Converter" means a Catalytic Converter that was previously installed in a vehicle and which has been removed from such vehicle in whole or in part.

§ 385-5. Prohibition.

No Scrap Metal Recycler shall purchase or take possession of, including for purposes of recycling or rebuilding, a Used Catalytic Converter from any person or entity other than a dealer registered pursuant to section four hundred fifteen of the Vehicle and Traffic Law, an insurance company, a governmental agency, a person in whose name a certificate of title or other ownership document has been issued for the vehicle from which the catalytic converter was removed, a Repair Shop, or a person registered or certified or issued an identification number for the vehicle under the Vehicle and Traffic Law.

§385-6. Maintenance of Records by Scrap Metal Recycler.

- A. Each Scrap Metal Recycler who purchases or takes possession of, including for purposes of recycling or rebuilding, a Used Catalytic Converter shall record the purchase of the Used Catalytic Converter documenting the date of purchase, the name of seller, the seller's address or, in the case that the seller is an individual, the seller's residence address by street, number, city, village or town, the seller's driver's license number or information from a government issued photographic identification card, if any, or by such description as will reasonably locate the seller, or, if the seller is a Repair Shop, the Repair Shop's New York State Department of Motor Vehicles certification number. Such record shall be preserved by the Scrap Metal Recycler for a period of three years from the date of receipt of the Used Catalytic Converter. Such records shall be available for inspection by any law enforcement authority with jurisdiction over the Scrap Metal Recycler.
- B. Each Scrap Metal Recycler shall cause the record of purchase of the Used Catalytic Converter to be signed by the seller or his or her agent. It shall be unlawful for any seller or agent to refuse to furnish such information or to furnish incorrect or incomplete information. The Scrap Metal Recycler shall make and retain a copy of the government issued photographic identification card used to verify the identity of the person from whom the Used Catalytic Converter was purchased or obtained and shall retain the copy in a separate book, register or electronic archive for three years from the date of purchase. Such records shall be available for inspection by any law enforcement agency having jurisdiction over the Scrap Metal Recycler.

§385-7. Payments.

Payments by any Scrap Metal Recycler to a business, agency or private citizen who turns in a catalytic converter for scrap will be issued through check, with a copy of the check being held by the Scrap Metal Recycler for three years from the date of disbursement. Such records shall be available for inspection by any law enforcement agency having jurisdiction over the Scrap Metal Recycler.

§385-8. **Violations.**

- A. Any person that violates this Chapter shall: (i) be guilty of a class A misdemeanor; and (ii) upon conviction thereof, shall be punished by a fine not to exceed \$300 for the first offense, \$500 for the second offense, and \$1,000 for each subsequent offense.
- B. This Chapter shall be enforced by any local law enforcement agency having jurisdiction over the Scrap Metal Recycler.

§385-9. **Severability.**

If any clause, sentence, paragraph, section or chapter of this local law shall be adjudged by any court of competent jurisdiction to be invalid, such determination shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, section or chapter thereof directly involved in the proceeding in which such adjudication shall have been rendered. This local law shall not supersede any applicable state or federal laws or regulations with regard to the subject matters set forth herein.

Section 2. This local law shall take effect upon filing with the Secretary of State pursuant to Section 27 of the New York State Municipal Home Rule Law.

Agenda/Charter Committee.
File No. 21-____.LL

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF LOCAL LAW: _____



ATTACHMENTS:

Description File Name

▣ Referral R21-0259.pdf



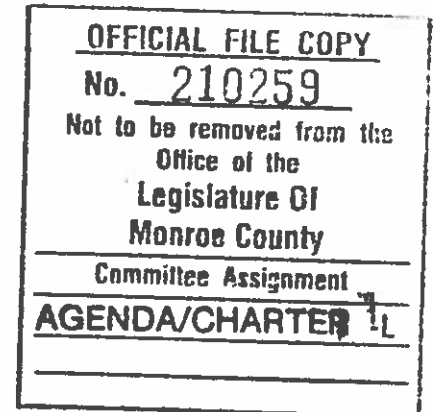
Monroe County Legislature

STEVE BREW
REPUBLICAN MAJORITY LEADER

VINCENT R. FELDER
DEMOCRATIC MINORITY LEADER

July 12, 2021

To the Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614



Subject: Enacting a Local Law Entitled "Updating Code of Ethics of the County of Monroe"

Honorable Legislators:

Every member of this Honorable Body serves as an elected, or in some cases appointed, representative of our community. As representatives, we not only represent and advocate for the policies and laws our constituents seek from their government, but also their values, ethics, and moral standards. While ultimately it is our constituents who dictate and set these standards, it is incumbent there is accountability when these are not met and this necessitates the codification of such.

All residents of Monroe County expect and deserve a government that instills public confidence through a high standard of ethics. By setting out set standards and rules that public officials of our County must abide by, and holding individuals accountable when these codes are broken, our community can have the upmost confidence in their elected representatives and their government. These ethical standards must be clear, concise, and address the many facets pertaining to the topic of governmental ethics: conduct, process, and policy.

It is the purpose of this Local Law to revise and update the Monroe County Code of Ethics to ensure the highest standard of ethics is codified, and is executed, within our local government and to ensure accountability for those who fail uphold this degree. Once again, it is the duty of this Honorable Body to represent not only our direct constituents, but also our community as a whole – including the values, ethics and standards expected and deserved.

These reforms to the Monroe County Code of Ethics will strengthen the standards of our local government, ensure all officials, employees and officers of the County have clear standards to uphold, are held accountable for ethical misconduct and represent our community in good-faith and action. Monroe County has always been a leader and we must show this once again in our ethical government representation, processes and actions.

The specific legislative actions required are:

1. Schedule and hold a public hearing on the proposed local law.
2. Enact a Local Law entitled "Updating Code of Ethics of the County of Monroe."

This is a Type II Action pursuant to 6 NYCRR 617.5(c) (26) (“routine of continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment”) and is not subject to further review under the State Environmental Quality Review Act.

This action will have no impact on the revenues or expenditures of the current Monroe County budget.

Respectfully Submitted,



Steve Brew
Republican Majority Leader



Vincent R. Felder
Democratic Minority Leader

By Legislators _____ and _____

Intro No. _____

LOCAL LAW NO. _____ OF 2021

ENACT A LOCAL LAW ENTITLED "UPDATING CODE OF ETHICS OF THE COUNTY OF MONROE"

BE IT ENACTED BY THE LEGISLATURE OF THE COUNTY OF MONROE, as follows:

Section 1. Chapter 45, Part III, Administrative Local Laws of the Administrative Code and Charter of Monroe County, is hereby amended to read as follows:

CHAPTER 45, CODE OF ETHICS

§ 45-1. **Title.** This chapter shall be known and cited as the "Code of Ethics of the County of Monroe."

§ 45-2 **Legislative Intent.** The Legislature of the County of Monroe recognizes that there are rules of ethical conduct for public officers and employees which must be observed if a high degree of moral conduct is to be obtained and if public confidence is to be maintained in our unit of government. It is the purpose of this chapter to promulgate rules of ethical conduct for the officers and employees of the County of Monroe. The rules adopted by this chapter are not intended to conflict with but shall be in addition to any prohibition of Article 18 of the General Municipal Law or any other general or special law relating to ethical conduct and interest in contracts of municipal officers and employees.

§ 45-3 **Definitions.** As used in this chapter, the following terms shall have the meanings indicated:

INTEREST

A pecuniary or material benefit accruing to a municipal officer or employee, unless the context otherwise requires, and shall be deemed to include the business or financial affairs of the officer's or employee's spouse, minor children and dependents; a firm, partnership or association in which such officer or employee is a member or employee; a corporation of which such officer or employee is an officer, director or employee; and a corporation any stock of which is owned or controlled directly or indirectly by such officer or employee.

HARASSMENT

Verbal, written or physical conduct that: (1) is based on an individual's protected class under federal, state or local law; (2) is unwelcome; and (3) rises above the level of what a reasonable victim of harassment or discrimination with the same protected characteristic would consider petty slights or trivial inconveniences.

MUNICIPAL AGENCY

Any department of the County of Monroe or division, board, district, commission or bureau of any department of the County, including but not limited to the Gates-Chili-Ogden Sewer District, Irondequoit Bay Pure Waters District, Northwest Quadrant Pure Waters District, Rochester Pure Waters District, and the Monroe County local social services district.

OFFICER OR EMPLOYEE

An officer or employee of the County of Monroe, whether paid or unpaid, including members of the Monroe County Legislature, and of any administrative board, commission or other agency of the County.

SEXUAL HARASSMENT

Harassment on the basis of sex, sexual orientation, self-identified or perceived sex, gender expression, gender identity or the status of being transgender. It includes unwelcome conduct, such as sexual advances, requests for sexual favors, sex stereotyping or other verbal, written, or physical conduct which is either of a sexual nature, or which is directed at an individual because of that individual's sex, sexual orientation, self-identified or perceived sex, gender expression, gender identity or the status of being transgender.

§ 45-4 **General standard of conduct.** No officer or employee shall have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction or ~~professional~~ activity or incur any obligation of any nature which is in conflict with the proper discharge of his or her duties in the public interest.

§ 45-5 **Interest in business of professional dealings with County.** No officer or employee of the County of Monroe shall have an interest, direct or indirect, in any manner whatsoever except by operation of law, in any business or professional dealings with the County of Monroe or any agency thereof.

§ 45-6 **Representing other persons or corporations in transactions with County.**
No officer or employee of the County of Monroe shall act as attorney, agent, broker, representative or employee in business or professional dealings with the County or any ~~agency~~ Municipal Agency thereof for any person or corporation in which he or she has a direct or indirect interest.

§ 45-7 **Investments conflicting with official duties.** No officer or employee shall have any interest, financial or otherwise, direct or indirect, or engage in any business or transaction or professional activity or incur any obligation of any nature which is in conflict with the proper discharge of his or her duties in the public interest.

§ 45-8 **Incompatible employment.**

A. No officer or employee shall engage in, solicit, negotiate for or promise to accept private employment or render services for private interest when such employment or service creates a conflict with or impairs the proper discharge of his or her official duties.

B. Outside employment by employees in the Management and Professional classification shall be prohibited without exception.

§ 45-9 **Future employment.** No officer or employee shall, after the termination of service or employment with such municipality, appear before any ~~board or agency~~ Municipal Agency of the County of Monroe in relation to any case, proceeding or application in which he or she personally participated during the period of his or her service or employment or which was under his or her active consideration.

§ 45-10 **Disclosure of confidential information.** No officer or employee shall disclose confidential information acquired by him or her in the course of his or her official duties or use such information to advance the financial or private interest of himself, herself or others.

§ 45-11 **Representation before agencies and courts.**

- A. One's own agency. No officer or employee shall receive or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency of which he or she is an officer, member or employee or before any municipal agency over which he or she has jurisdiction or to which he or she has the power to appoint any member, officer or employee.
- B. Before any agency for a contingent fee. No officer or employee shall receive or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter before any municipal agency whereby his or her compensation is to be dependent or contingent upon any action by such agency with respect to such matter, provided that this subsection shall not prohibit the fixing at any time of fees based upon the reasonable value of the services rendered.
- C. Courts. No officer or employee shall represent private interests in any action or proceeding against the interest of the County in any litigation to which the County is a party. If said officer is a lawyer, he or she should not engage in activities in which his or her personal or professional interests are or foreseeably may be in conflict with his or her official duties.

§ 45-12 **Gifts.** No officer or employee shall, directly or indirectly, solicit any gift or accept or receive any gift having more than a nominal value, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or in any other form, from any person, firm, corporation or other entity that has a direct or indirect interest in any contract for the provision of goods or services to the County of Monroe or any ~~agency~~ Municipal Agency thereof. The term "gift" shall be defined pursuant to New York Legislative Law §1-c(j) as amended from time to time. Any local development corporation contracting with the County of Monroe shall include the requirements of the County Code of Ethics in its code of ethics.

§ 45-13 **Course of conduct.**

- A. Every officer or employee should endeavor to pursue a course of conduct which will not raise suspicion among the public that he or she is likely to be engaged in acts that are in violation of his or her trust. He or she should not use or attempt to use his or her official position to secure unwarranted privileges or exemptions for himself, herself or others. He should not by his or her conduct give reasonable basis for the impression that any person can improperly influence him or her or unduly enjoy his or her favor in the performance of his or her official duties or that he or she is affected by the kinship, position or influence of any party or person.
- B. It shall be a violation of the Code of Ethics of the County of Monroe for an officer or employee to engage in harassment or sexual harassment.

§ 45-14 **Designation of bank as depository.** The provisions of this article shall not apply to the designation of a bank or trust company as a depository, paying agency, registration agent or other investment in funds of the County in which the municipal officer or employee has an interest by reason of stock holdings when less than 5% of the outstanding stock of the corporation is owned or controlled directly or indirectly by such officer or employee except when the Chief Fiscal Officer, the Treasurer or his or her deputy or employee has an interest in such bank or trust company.

§ 45-15 **Designation of bank as depository.** The provisions of this article shall not apply to the designation of a newspaper, including but not limited to an official newspaper for the publication of any notice, resolution, ordinance or other proceeding where such publication is required or authorized by law.

§ 45-16 **Filing annual statements of financial or business interests.**

A. Time limit for filing; form of statement.

1. Every person holding the positions set forth in Subsection B below shall, on or after December 15 and before the following April 15 in each year, file with the Monroe County Board of Ethics a written statement in the form appended hereto as Appendix A-1.
2. In addition, every person holding the positions set forth in Subsection B below who is married and/or has any unemancipated children shall, on or after December 15 and before the following April 15 in each year, file with the Monroe County Board of Ethics a written statement in the form appended hereto as Appendix A-2.
3. Any person who is required to file a written statement pursuant to this section may request, prior to April 15 of each year, an extension of filing for an additional specific period of time. Such request shall be made in writing to the Board of Ethics, with approval thereof based upon substantiation of justifiable cause or undue hardship. The Board of Ethics may grant or deny the request, by vote of its membership, and extensions shall be for the specific period of additional time requested.
4. Any person required to file a written statement pursuant to this section, who becomes so required after April 15 of the year for which employment is in effect, shall file the appropriate annual statement within 30 days after becoming so required.
5. The information set forth in a written statement filed pursuant to this section shall be available for public inspection pursuant to Article 6 of the Public Officers Law of the State of New York, excepting and excluding, however, the categories of value or amount and any other item of information deleted pursuant to Paragraph h of Subdivision 9 of § 813 of the General Municipal Law, all of which shall remain confidential.

B. Persons holding the following positions shall file annual statements, as required in Subsection A above: all elective County officers, including County Legislators, County Executive, Sheriff, County Clerk and District Attorney; and all appointive County officers and employees holding positions in salary groups ~~49~~ 17 and above on Salary Schedule A, or equivalent salary groups on other salary schedules.

C. In the event that an uncertainty arises as to whether a person is required to file an annual statement hereunder, any such uncertainty shall be resolved by the Board of Ethics.

§ 45-17 **Disclosure by officer or employee who participates in discussion with and advises County officials.** Any officer or employee who has, will have or intends to acquire an interest, direct or indirect, in any matter being considered by the County Legislature or by any official, board, agency, officer or employee of the County of Monroe and who participates in discussion before or gives opinions or advice to the Legislature or to any board, agency or individual considering the same shall fully and officially disclose the nature and extent of such interest.

§ 45-18 **Disclosure by officer or employee who has knowledge of matters considered by County.** Any municipal officer or employee who has knowledge of any matter being considered by the County Legislature or any board, agency, officer or employee of the County of Monroe in which he or she has or will have or intends to acquire any direct or indirect interest shall be required to disclose, in

writing, his or her interest to the Legislature, such board, agency, officer or employee and the nature and extent thereof.

§ 45-19 **Disclosure of interest in proposed legislation.** Any municipal officer or employee who has a direct or indirect financial or private interest in any legislation and who participated in discussion before or gives official opinion to the Legislature shall fully and officially disclose the nature and extent of such interest. Any County Legislator who has direct or indirect financial or other private interest in any proposed legislation shall fully and officially disclose the nature and extent of such interest.

§ 45-20 **Exception of application to person serving without compensation; stock ownership.** Notwithstanding any provisions to the contrary in this article, any person serving the County or any agency thereof without compensation shall not be deemed in violation of the Article unless such interest is in conflict with the proper discharge of his or her official duties. No conflict shall be deemed to arise under this chapter by virtue of stock ownership where such ownership constitutes less than 5% of the outstanding stock of the corporation involved.

§ 45-21 **Personal actions.** Nothing herein shall be deemed to bar or prevent the timely filing by a present or former municipal officer or employee of any claim, account, demand or suit against the County of Monroe or any agency thereof on behalf of himself, herself or any member of his or her family arising out of any personal injury or property damage or for any lawful benefit authorized or permitted by law.

§ 45-22 **Distribution of code.** The County Executive of the County of Monroe shall cause a copy of this Code of Ethics to be distributed to every officer and employee of the County of Monroe within 30 days after the effective date of this chapter. Each officer and employee elected or appointed thereafter shall be furnished a copy before entering upon the duties of his or her office or employment.

§ 45-23 **Penalties for offenses.** Any contract willfully entered into by or with Monroe County or any agency thereof in which there is an interest prohibited by this chapter shall be null and void and wholly unenforceable. In addition to any penalty contained in any other provision of law, any person who shall knowingly and intentionally violate any of the provisions of this code, including engaging in harassment or sexual harassment, may be fined, suspended, censured, or removed from office or employment, as the case may be, in the manner provided by law.

§ 45-24 **Establishment.** There is hereby established a Board of Ethics, consisting of ~~three~~ seven members to be appointed by the County Executive subject to confirmation by the Monroe County Legislature and who shall serve without compensation and at the pleasure of the County Executive, provided that two such members shall be appointed upon the written recommendation of the President of the Legislature, one such member shall be appointed upon the written recommendation of the Majority Leader, and one such member appointed upon the written recommendation of the Minority Leader. No more than three members may be registered members of the same political party. No person, while serving as a member of the Board, shall hold any elected office, seek election to any elected office, have business dealings with the County or any public official, hold any political party office, appear as a lobbyist before the County or make a contribution to any elected official or candidate for public office. A majority of such members shall be persons other than officers and employees of the County of Monroe but shall include at least one member who is an ~~elected or appointed~~ officer or employee of the County of Monroe. Such elected or appointed officer shall be entitled to his or her usual compensation when attending upon the business of the Board.

§ 45-25 **Powers and duties.**

- A. The Board of Ethics shall have the powers and duties prescribed by Article 18 of the General Municipal Law, including but not limited to the powers and duties set forth in §§ 811(1)(d) and 813 of the General Municipal Law, and shall render advisory opinions to the officers and employees of the County of Monroe with respect to Article 18 of the General Municipal Law and the Code of Ethics of the County of Monroe, adopted herein. Such advisory opinions shall be rendered pursuant to the written request of any such officer or employee under such rules and regulations as the Board may prescribe and shall have the advice of counsel employed by the Board or, if none, the County Attorney.
- B. The Board may also accept from the general public, an officer or employee, or from its own members and consider any complaint or allegation of conflict of interest, harassment, or sexual harassment on the part of any officer or employee of Monroe County. All such complaints or allegations are to be kept in the confidential records of the Board. Should the Board determine that there is apparent merit in the complaint or allegation, it shall send a written invitation to the officer or employee so charged to appear at a private meeting of the Board and explain the apparent conflict of interest, allegation of harassment, or allegation of sexual harassment. Should: (1) such officer or employee fail to appear in response to such invitation; (2) or should he appear and such officer or employee fail to satisfy the Board that there is no conflict of interest; (3) the Board substantiates an allegation that the employee or officer engaged in harassment or sexual harassment, the Board shall send a written report on the matter to the County Executive County Legislature. The report shall not be made public except as set forth in § 45-26 by the County Executive or by the unanimous vote of the Board. In the event the Board receives a complaint or allegation that involves harassment or sexual harassment in the workplace, such complaint shall be referred to the Monroe County Department of Human Resources and shall be subject to the provisions of the Monroe County Policy on Unlawful Discrimination and Harassment, as amended or changed.
- C. In addition, the Board may make recommendations with respect to the drafting and adoption of a Code of Ethics or amendments thereto upon the request of the Monroe County Legislature.
- D. The Board, upon its formation, shall promulgate its own rules and regulations as to its forms and procedures and shall maintain records of its opinions and proceedings. Copies of all rules and regulations promulgated by the Board and any and all amendments thereto which may be adopted from time to time shall be filed with the Clerk of the County Legislature.
- E. The Board shall not act with respect to the officers and employees of any municipality located within such County or agency thereof where such municipality has established its own Board of Ethics, except that the Local Board may, at its option, refer matters to the County Board.
- F. The Board shall act by resolution. Such resolution shall require the affirmative vote of at least two-thirds of the total membership of the Board, except as may be otherwise provided for by this Chapter or other law.

§ 45-26 Confidentiality.

- A. Except as otherwise provided by this chapter, testimony received or any other information obtained by a member of the Board or the staff of the Board in connection with the preparation of an advisory opinion or the investigation of a complaint or referral, or the conduct of a hearing related to a complaint or referral, is confidential and shall not be disclosed by any such individual to any person or entity outside the Board. In no event shall financial disclosure statement filed with the Board pursuant to § 45-16 be deemed confidential. However, the Board shall provide all documents requested by the County Legislature or a duly authorized committee of the County

Legislature that is exercising oversight of the Board of Ethics. Such a request for records must be approved by a two-thirds vote of the Legislature. Nothing in this section shall be construed to prevent the disclosure of confidential information to law enforcement when such information may involve criminal activity.

B. Any unauthorized disclosure of confidential information by a member of the Board, or the executive director, independent counsel or staff of the Board, shall be a violation punishable by a fine of not more than \$1,500, or imprisonment of not more than 15 days, or both.

§ 45-27 Training. All members of the Board shall receive a minimum of two (2) hours of training annually on all applicable provisions of law relating to conflicts of interest and ethics at the Federal, State, and County level which are necessary for the discharge of their duties. The training shall be provided by either the County Law Department or through an outside counsel/trainer selected via a competitive request for proposals.

§ 45-28 Severability. If any clause, sentence, paragraph, subdivision, section, or part of this law or the application thereof to any person, individual, corporation, firm, partnership, entity, or circumstance shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, section or part of this law, or in its application to the person, individual, corporation, firm, partnership, entity, or circumstance directly involved in the controversy in which such order or judgment shall be rendered.

Section 2. This local law shall take effect after filing with the Secretary of State pursuant to Section 27 of New York Municipal Home Rule Law.

Added language is underlined.

Deleted language is ~~stricken~~.

_____ Committee; _____ – CV: _____
File No. 21-_____.LL

ADOPTION: Date: _____ Vote: _____

ACTION BY THE COUNTY EXECUTIVE

APPROVED: _____ VETOED: _____

SIGNATURE: _____ DATE: _____

EFFECTIVE DATE OF LOCAL LAW: _____



ATTACHMENTS:

Description File Name

▣ 21-0264 R21-0264.pdf



Office of the County Executive

Monroe County, New York

Adam J. Bello
County Executive

July 9, 2021

OFFICIAL FILE COPY
No. <u>210264</u>
Not to be removed from the Office of the Legislature Of Monroe County
Committee Assignment
AGENDA/CHARTER - L
ENV. & PUB. WORKS

To The Honorable
Monroe County Legislature
407 County Office Building
Rochester, New York 14614

Subject: Confirmation of Reappointments and Appointment to the Monroe County Recycling Advisory Committee

Honorable Legislators:

I recommend that Your Honorable Body confirm the following reappointments and appointment to the Monroe County Recycling Advisory Committee pursuant to Monroe County Code Section 347-32. The terms will commence July 1, 2021 and expire June 30, 2023.

County Executive Reappointment

Ram Shrivastava
Larsen Engineers
700 W. Metro Park
Rochester, New York 14623

County Executive Reappointment

Todd Lewis
Wilbert's Premium Recycled Parts
1272 Salt Road
Webster, New York 14580

County Executive Reappointment from Greater Rochester Chamber of Commerce

Eric Longnecker, Senior Buyer
Diamond Packaging
111 Commerce Drive
Rochester, New York 14623

Legislature Reappointment (recommended by Minority Leader)

Enid L. Cardinal
128 Crossman Terrace
Rochester, New York 14620

110 County Office Building • 39 West Main Street • Rochester, New York 14614

(585) 753-1000 • fax: (585) 753-1014 • www.monroecounty.gov • e-mail: countyexecutive@monroecounty.gov

County Executive Appointment (recommended by City of Rochester Mayor)

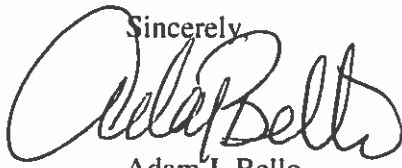
Theodore Maxey
City of Rochester Operations Center
945 Mount Read Boulevard
Rochester, New York 14606

The specific legislative action required is to confirm the reappointments and appointment to the Monroe County Recycling Advisory Committee. This action is required pursuant to Monroe County Code Section 347-32.

The legislative action requested in this referral is not an "Action," as that term is defined in 6 NYCRR § 617.2 (b), and is not subject to review under the State Environment Quality Review Act.

The reappointments and appointment will have no impact on the revenues or expenditures of the current Monroe County budget.

I recommend that this matter be referred to the appropriate committee(s) for favorable action by Your Honorable Body.

Sincerely,

Adam J. Bello
Monroe County Executive

AJB:db



S. Ram Shrivastava, P.E., LEED AP President & CEO

Years Experience:

50+

Education:

M.S.C.E.

Environmental
Engineering,

Clarkson College of
Technology, 1970

M. Tech. Hydraulics
and Fluid Mechanics,
Indian Institute
of Technology
Bombay, 1966

B.E.C.E. Civil
Engineering,
University of
Jabalpur, India, 1965

Licenses:

New York State
Professional Engineer,
1973

Delaware
Maryland
Massachusetts
Wisconsin

**Professional
Affiliations:**

Diplomat American
Academy of
Environmental
Engineers

American Society of
Civil Engineers

AWWA

Water Environment
Federation

Society of American
Value Engineering

LEED Accredited
Professional

As Larsen's President and CEO, Mr. Shrivastava is responsible for business development and overall performance of the Larsen Office. Mr. Shrivastava is known across the state and internationally for his vast knowledge and experience in Sustainability, water, wastewater, Climate change and renewable energy planning. He has over 50+ years' experience and expertise in planning design and construction on projects related to the environmental disciplines. Specific areas of involvement include waste-to-energy technology, solid waste management, Brownfields remediation, water / wastewater / leachate treatment processes, Safe Drinking Water Act, Vermi composting, sludge management, instrumentation systems and energy audits of existing systems. He has a passion for sustainability and has been thinking and promoting Climate Change solutions with "green technologies" for much of his career. Mr. Shrivastava is LEED-accredited.

PROJECT EXPERIENCE

Community Solar Farms (2019) of 2 MW size at Town of Macedon, Town of Williamson serving RG&E accounts with renewable solar energy.

Large (1 to 2 MW Municipal Solar Projects: City of Ogdensburg, OBPA authority, Lewis County NY, and Town of Williamson to meet their Municipal energy needs. Williamson(T) Project utilized the Town Closed landfill to make all the power the Town facilities need and was awarded Engineering Excellence Award by NYSDEC in 2015 for Energy Independence.

I-Square, Irondequoit NY – Sustainable Green Infrastructure project – Commercial building complex on 4 Acres of land with Green measures such as stormwater recycle and reuse, Solar power, Small wind Turbines, waste recycling, Green Roofs etc. NYSDEC Environmental Excellence Award winner in 2019.

Municipal Solar projects (less than 1 MW) for the Village of Scottsville, Town of Perinton and Village of Albion completed with Public-Private partnership in 2018-2019.

Lakeshore Drive Sanitary Lift Station Improvements

154 Lakeshore Drive, Canandaigua, New York

Mr. Shrivastava was the Principal-in-Charge on this project that involved evaluating and designing the necessary improvement to the City of Canandaigua's Lake Shore Drive Sewer Lift Station. Design included estimation of future flow based on several different scenarios. The project included roof replacement, odor control/ventilation replacement, a new solids grinder system, removal of existing heat system, painting of the interior, new lighting, new pumps with variable frequency drives, new motor control center / PLC's, flow monitoring, design of new bypass system, design of communications network to link the facility's operation to the Wastewater Treatment Plant, enhancement of existing alarm system, evaluation of high voltage panel, exterior masonry improvements with pavement enhancements, and replacement of existing emergency generator fuel storage tank..

S. Ram Shrivastava

Page 2

City of Rochester, Upland Water Conduit Study and Automation, Rochester, New York

Mr. Shrivastava was the Principal-in-Charge on this project. Larsen Engineers studied the condition of the City water supply system delivering up to 40 MGD, and evaluated various retrofit options to reduce future maintenance. Engineering designed included in-situ repairs of control valves and provided electrically operated motor controls for remote control. Larsen also provided engineering support during construction phase and coordination of startup training of the radio based control system to manage facilities within 30 miles of service area.

Greenkill YMCA Lodge, YMCA New York City

Mr. Shrivastava was Principal-in-Charge as a subconsultant to Lacina Heitler Architects. Larsen was responsible for site design and mechanical, electrical, and plumbing (MEP) services for the 5,500 SF lodge at the YMCA Greenkill camp site. Larsen also provided survey and mapping services for the new lodge site. Gold LEEDTM certification was obtained for the project; the design was based on obtaining maximum LEED points. Larsen Engineers was also responsible for the following LEED design features: Subsurface storm water infiltration; and water conservation measures such as low-flow showers and sensor-controlled, low-flow faucets. Also, use of recycled material, such as recycled concrete, as select fill; and use of fly ash in concrete. Part of the mechanical systems work included on-demand hot water heaters; geothermal heat pumps (part of the geothermal loop); and Energy Recovery Ventilators (ERVs). Other design work included: radiant floor heating; LED lights; soil insulation; passive cooling; solar orientation; and dual flush toilets.

Honeoye Lake County Sewer District Collection/Treatment Facilities, Ontario County, New York

This project involved the study of lake water quality problems and a watershed environmental assessment. Larsen prepared a comprehensive engineering report with preliminary design of a wastewater collection and treatment system. Larsen also performed process design of tertiary treatment plant with polishing via natural wetlands, as well as, design of a telemeter system for remote operation and control of pump stations at the treatment plant.

Environmental Facility Corporation (EFC) Green Innovation Grant Program (GIGP)

Larsen was successful in getting 100% funding for four communities, under the stimulus package energy conservation grants for sustainable green planning. A total of 294 applications were submitted for the Grant Program with only 54 awards being made. Larsen assisted in securing grants for each of the 4 clients who applied with us: Village of Medina, Town of Williamson, Village of Lyons, and Village of Elba (2009).

S. Ram Shrivastava

Page 3

The extensive application included an engineering report which included projects to upgrade Wastewater Treatment Facilities to be more energy efficient and "Green". Larsen was authorized to design and oversee the projects. Examples of improvements implemented include green roofs, solar panels, a cogeneration unit, effluent-powered heat pumps, rainwater collection systems, and energy efficient lighting.

NYSERDA PON 0004: Energy Conservation Studies

Mr. Shrivastava was project manager working with several local municipalities in preparation of grant applications for NYSERDA's PON 0004 program. The Villages of Medina and Lyons, Towns of Williamson and Pittsford, and the City of Auburn were awarded grants for energy audits. Larsen provided energy audits for these communities; which included evaluating municipal buildings and facilities for their energy consumption and costs; as well as municipally owned vehicles, including public works vehicles were evaluated based on energy efficiency and the idling levels.

Todd W. Lewis

41 Copper Beech Run
Fairport, NY 14450
Cell Phone: (716) 574-9277
todd.lewis@wilberts.com

Objective

- To become a respected manager by carrying out the ideals of the company and by being a well-rounded leader.

Education

Bachelor of Science, Major: Business Administration / Minor: Business of Music
State University of New York College at Potsdam, Potsdam New York; May 2008
President's List (1 semester)

Skills/Qualifications

- 5 years experience in solid waste operations and 5 years' experience in recycling operations
- Proven experience in planning and leading an efficient work force.
- Effective and professional communication skills, attentive listener, self motivated, positive attitude, enthusiastic
- Ability to build strong working relationships with local officials around the communities we service

Work Experience

Wilbert's Premium Auto Parts, Webster, NY April 2018 – Present
General Manager

- Manage distribution and delivery of auto parts in New York State.
- Responsible for Quality Control team at Webster location who ensure we send quality parts to our customers
- Chair of Transportation / Logistics and Safety / Compliance for Wilbert's Incorporated

Waste Management, Rochester, NY February 2013 – March 2018
Plant Manager - Monroe County MRF

- Responsible for managing all aspects of the recycling operation of the Monroe County MRF for WM including employee scheduling, safety, environmental compliance and P&L responsibilities
- Doubled revenue every year since becoming the Plant Manager.
- Maintain a professional working relationship with Monroe County DES
- Attend monthly RAC Meetings for Monroe County and provide members with market information and operational updates
- Managed \$4M Single Stream retrofit project. Worked hand in hand with contractors to answer questions, resolve issues, and send out weekly report to WM engineering.

Waste Management, Rochester, NY September 2009 – February 2013
Route Manager

- Responsible for the safety of 27 employees servicing the Greece and Irondequoit areas.
- Manage EMAP plans daily, performance reviews, and scheduling of all Drivers in the Rochester District.
- Resolve all customer and driver issues immediately.
- Led the 2010, 2011 Safety, Service and Efficiency Kick Off team and prepared the final Power Point.
- Led my Residential North Team to multiple JD Power competition wins.
- Participated in weekly / monthly P&L forecast meetings
- Trained drivers for the successful OCS roll out and have working knowledge in the OCS application.
- Appointed by management to handle all INSIGHTS surveys for Rochester Hauling
- Direct Supervisor of the 2011 Waste Management Driver of the Year

Waste Management, Rochester, NY May 2008 – September 2009
Operations Management Trainee

- Conducted commercial and residential route audits to improve productivity and to better our company
- Constructed daily load and driver reports on the routes
- Researched data in SMART and constructed reports to show if the route improved since the audit

- 2009 – Took on Lead Auditor role and managed all scheduling, re-scheduling, and completion of selected routes
- Assisted and successfully completed the Yonkers Commercial Re-Route in July '09.

Computer Experience

- Proficient in Microsoft Windows 2000, XP, and Windows 7 operating systems: Word, Excel, Access, PowerPoint
- Operations Management Software: Excel OM and POM
- Waste Management Software – KRONOS, SMART, AIMS, RAT, CAT, MAS, EMAP, WASTE ROUTE, eOBA, VWT, OCSD, PMT

Foreign Language

- Spanish – moderate in speaking and writing and moderate to advanced in reading

Extra – Curricular Activities

Sigma Pi Fraternity International

- Elected Rush Chairman to recruit potential brothers – Spring 2005
- Elected Secretary to keep track of all paperwork and meeting notes – Fall 2005
- Elected President of the Epsilon Omega Chapter of Sigma Pi to lead and direct our fraternity – Spring 2006 to Fall 2007

References

- Available upon request

Eric Longnecker Bio

Senior Buyer of Diamond Packaging, where he has been employed for 28 years.

A member of the Diamond "Green Team", with a goal of promoting an environmentally sustainable corporate culture.

Led Diamond to Zero Manufacturing Waste to Landfill status in 2014, becoming only the second folding carton company in the United States to accomplish this status.

A member of the Monroe County Recycling Advisory Committee since 2014.

A member of the Seneca Park Zoo One Cubic Foot Advisory Committee in 2015

Since 2015, has co-lead the Diamond Packaging Seneca Park Zoo Earth Day partnership, giving zoo guests the opportunity to plant a free pine tree seedling and personal butterfly garden.

A member of the Seneca Park Zoo Society's Environmental Innovation Awards and Symposium event committee in 2019

A member of the Foil Stamping & Embossing Association Sustainability team

Diamond's sustainability culture has resulted in many awards, including:

- a Proctor and Gamble External Business Partner-Excellence in Sustainability award in 2016,
- a Gold rating by EcoVadis for the 4th year in a row

- This places Diamond in the top 2% of all companies evaluated by EcoVadis
- Seneca Park Zoo Environmental Innovation award in 2018.

Eric seeks to integrate his faith with a proper stewardship of our amazing planet.

Eric can be contacted at elongnecker@diamondpackaging.com.

Enid L. Cardinal

128 Crosman Terrace, Rochester, NY 14620 ♦ 315-857-7640 ♦ enidlc@hotmail.com

PROFILE

LEED AP sustainability professional with a background in Socially Responsible Investing (SRI) and environmental policy. Proven ability to work collaboratively and get things done. Project management experience. Excellent communication skills in both English and Spanish. Experience working with corporations, NGO's, community groups, and government agencies.

SELECTED PROFESSIONAL EXPERIENCE

ROCHESTER INSTITUTE OF TECHNOLOGY Rochester, NY

Sr Advisor to the President for Strategic Planning and Sustainability (July 2019 – Present)

Facilitates the university's strategic planning process by providing support to the Strategic Planning Committee of the Board of Trustees and working with the President and Vice Presidents to modify the strategic plan as required. Leads the development and implementation of a campus wide sustainability and environmental and sustainability strategy that aligns informs the campus master plan to ensure the best use of land and resources to meet RIT's academic, research and outreach missions.

Senior Sustainability Advisor to the President (July 2011 – July 2019)

Responsible for creating a campus culture of sustainability throughout operations, curriculum, and research. Direct the University's efforts to achieve waste reduction targets and carbon neutrality by 2030. Collaborate with faculty members on research projects and course work.

Key Contributions

- Developed the University's climate action and adaptation plan.
- Partnered with the Town of Henrietta to complete a bike and pedestrian town master plan.
- Launched and oversee the largest college move out collection and resale program in the US.
- Facilitated the establishment of multiple programs to address food insecurity and food waste on campus and in the community through RIT FoodShare and Recover Rochester.
- Established compost collection program within dining operations resulting in more than 150 tons of materials being diverted from the landfill annually.
- Secured \$1 million grant to develop open source dynamic ventilation and demand management software.
- Reassessed material recovery efforts on campus resulting \$20,000 in revenues for the University annually.

ILLINOIS STATE UNIVERSITY Normal, IL

Director, Office of Sustainability (July 2010 – June 2011)

Developed and implemented sustainability efforts for a campus of 20,000 students. Supervised three staff members and multiple interns. Coordinated town gown sustainability collaborations. Gave public presentations and in class lectures on campus sustainability and related topics.

Key Contributions

- Oversaw the development and management of the Student Sustainability Fund.
- Coordinated the launch of a community wide food scrap composting operation.
- Partnered with the Economic Development Council and the Illinois Green Business Association to bring Green business certification to McLean County.
- Created "Good to Go" a community wide campaign to promote alternative transportation, in partnership with campus radio station and NPR affiliate, WGLT,

Sustainability Coordinator

(August 2007 – June 2010)

Facilitate sustainability activities involved in research, education, planning, construction, operations and public service. Oversee 3-4 student worker/interns per semester.

Key Contributions:

- Established a formal Office of Sustainability.
- Secured \$123,000 grant to expand composting operations at the University Farm.
- Organized two day curriculum development workshop for faculty to redesign existing courses.
- Launched community sustainability forum with representation from major community employers to discuss partnership opportunities and assist in furthering sustainability efforts at each organization and within the community. Membership on the forum included: State Farm Corporate, Mitsubishi, local municipalities, hospitals and other institutions of higher education.
- Renegotiated campus waste contract to include reporting of weights and incentives for waste reduction. Restructured collection of waste and recycling to increase efficiency.
- Authored first-ever campus Sustainability Progress Report and campus-wide Sustainability Policy.
- Oversaw campus wide sustainability strategic planning process.
- Served on technical advisory committee for the Sustainability Tracking Assessment and Rating System (STARS) developed through the Association for Advancement of Sustainability in Higher Education (AASHE).

INDEPENDENT CONSULTANT

(May 2003 – July 2007)

- *Washburn Consulting* - Served as an outside consultant for clients that included Forest Stewardship Council, Mohawk Paper, National Wildlife Federation, and Archwood Products. Projects varied from assistance with market expansion to products' potential role in LEED rating system.
- *Audubon International* - Conducted program evaluation to inform marketing and branding decisions. Assessed organization's role within the environmental community and identified opportunities for future growth. Clarified internal and external perceptions through staff and stakeholder interviews.
- *Calvert Group LTD.* - Completed sector review of corporate social responsibility for leading social investment index. Investigated social performance of companies for use in investment decisions. Aided in creation of ranking system based on industry leading practices.
- *Thomas Associates* - Assessed market demand for new, environmentally friendly process and product under development. Researched federal and state waste minimization incentives for businesses. Targeted industries with an interest in increasing the recycled-content of their products.

ROCKEFELLER AND CO. New York, NY

(Aug. 2003 – Jan. 2004)

Social Analyst

Evaluated environmental and social performance of companies. Analyzed industry best practices to develop rating structure for Socially Responsible Investment (SRI) portfolios. Wrote corporate social responsibility profiles of firms whose stock was held in SRI portfolios. Researched literature related to environmental risks to business. Generated reports for client presentations.

AWARDS

- ◆ Recipient, *40 Under 40*, Rochester Business Journal 2014
- ◆ Leadership Rochester Graduate, Leadership Rochester 2013
- ◆ Recipient, *Recycling and Waste Reduction Award*, Mclean County 2011
- ◆ Recipient, *Emerging Leader*, Illinois State University 2010
- ◆ Recipient, *20 Under 40*, Pantagraph 2010.
- ◆ Leadership in McLean County graduate, Chamber of Commerce 2008.

COMMUNITY ENGAGEMENT

- ◆ Member of Monroe County Recycling Advisory Committee, County Legislature Minority appointee, 2015-present.
- ◆ Board member for the Central and Western NY chapter of The Nature Conservancy 2013-present.
- ◆ Finger Lakes regional representative of the New York Coalition of Sustainability in Higher Education (NYCSHE), 2012-present.
- ◆ Advisory committee member, City of Rochester Climate Action Plan (2016) and City of Rochester Climate Adaptation Plan (2018).
- ◆ Rochester Electric Vehicle Accelerator advisory committee member 2017-2019.
- ◆ Fast Forward Film Festival Advisory committee member 2015-2018
- ◆ Seneca Park Zoo's One Cubic Foot advisory committee 2016
- ◆ Fast Forward Film Festival juror 2015
- ◆ McLean County Economic Development Council's Sustainability Task Force, 2009.
- ◆ Board member for Ecology Action Center, 2007 - 2010.

EDUCATION

Bard Center for Environmental Policy: Bard College, Annandale-on-Hudson, NY

Master of Science: Environmental Policy, 2004

Master's Project. *Corporate Social Responsibility: Finding Common Ground*

Binghamton University, Binghamton, NY

Bachelor of Arts: Biology and History, Minor: Theater, 1999

Theodore R. Maxey, 585-489-8642
54 Weston Road, Rochester, New York 14612

tr_maxey@yahoo.com

Employment Objective: Management level opportunities

Qualifications Summary: I have 28 years within the City of Rochester, 14 years of field work and 14 years of management experience.

- Public-Sector Management (Operations and Management)
- Large Workforce Supervision and Management
- Government and Union Navigation and Process
- Community Outreach, Engagement and Education
- Job Oversight and Workforce Development

Education:

I am currently enrolled at New York Empire State College with an anticipated graduation date of June, 2021, with a Bachelor Degree in Public Affairs.

Associate of Arts in Liberal Studies at Monroe Community College, 2010.

Professional Experience:

Date: 7/2020

Title: Assistant to the Director of Operations

As the Division head my responsibilities include providing guidance, direction and coordination of operations within the Division of Solid Waste.

- Solid Waste Management is responsible for the daily collection of refuse and recyclable material. In this capacity my responsibility includes, supervising one Superintendent, four Assistant Operation Superintendents one Municipal assistant and one Recycling Coordinator.
- Over site of a total of 97, Management, Administrative and field employees.
- Establish and direct priorities, policies, and procedures for Solid Waste Division.
- Represent the City of Rochester in dealing with a variety of people, such as City departments, governmental agencies, neighborhood groups, community organizations, and the general public regarding technical assistance and the resolution of complaints regarding division programs and services.
- Co-ordinate staff and resources in support of city-wide programs and events.

- Assess training needs, and develop and coordinate various necessary training programs.
- Prepare a variety of written material including communication, status reports, and new and/or revised procedures of our Recommended Practices manual.
- Perform long range planning and scheduling for the usage, replacement, repair, and refurbing of all our equipment and vehicles.

Work History:

09-27-2015	Assistant Manager of Solid Waste Division
06-29-2015	Operations Superintendent
07-05-2010	Assistant Operations Superintendent
03-19-2007	Parks Operation Supervisor
02-16-2003	Forestry Worker
08-15-2001	Forestry Worker Trainee
04-26-1993	Ground Equipment Operator

Significant accomplishments:

- Re-established and chaired the City of Rochester Parks and Recreation Department safety program
- Developed and implemented an efficient refuse collection schedule at the City of Rochester Parks division.
- Implemented a comprehensive Solid Waste division and Forestry Division Emergency Action Plan.
- Serves as chairman of the City of Rochester Department of Environmental services Building and Work Site inspections, subcommittee.
- Facilitated the Forestry division tree reclamation for mulch (resulting in saved revenue annually).
- Lead the initiative to help implement a new refuse collection data system; utilizing Microsoft Excel.
- **Community Involvement:** I have been volunteering with the Pillars of Hope Organization for over ten years. Pillars of Hope is an organization of professionals who volunteer to visit city schools, share their experiences and provide positive support to the students.
- Professional references can be submitted upon request.