



Department of Diversity, Equity & Inclusion

Monroe County, New York

Adam J. Bello
County Executive

Dr. Deanna Kimbrel
Director of Diversity, Equity & Inclusion

NOTICE PROHIBITING DISCRIMINATION ON THE BASIS OF DISABILITY

Notice to Customers, Employees, Contractors, Vendors, and Applicants

Monroe County does not discriminate on the basis of disability in admission to, access to, or operation of its programs, services or activities, or in matters of contracting and procurement. Monroe County does not discriminate on the basis of disability in its hiring or in any of its employment practices. This notice is provided as required by Title II of the Americans with Disabilities Act of 1990 (ADA).

Questions, concerns, complaints or requests for additional information regarding disability related matters pertaining to Monroe County, or the ADA, may be directed to Monroe County's designated ADA Compliance Coordinator:

Ebony Burgess, ADA Compliance Officer

Voice / NY Relay: (585) 753-2406

E-mail: ADA@monroecounty.gov
50 West Main Street
Rochester, NY 14614

1. Customers, and clients who need auxiliary aids or staff assistance for effective communication, or who require other disability related accommodations, in order to apply for or participate in programs, services or activities of Monroe County, are requested to make their needs and preferences known to their primary contact person in the department that provides the program, service or activity. They may also attach such notice to the front of an application for same.
2. Applicants for employment with Monroe County may request reasonable accommodations in the manner described on the County Employment Application.
3. Monroe County Employees (both new and previously hired) in need of a disability related reasonable accommodation to enable them to perform their job functions and/or to remain on the job must make known their needs to their immediate supervisor or other appropriate designated individual.
4. Complaint Procedure: The Equal Employment Opportunity Unit's Complaint Procedure is posted with or near this notice, and applies to disability related issues as well as other civil rights issues.

**This notice is available in large print, on audio tape, and in Braille, from the
ADA Compliance Officer upon request**

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