



Planning Board

Monroe County, New York

Adam J. Bello
County Executive

William Santos
Chairperson

Monroe County Planning Board Meeting Minutes, March 25, 2021

A meeting of the Monroe County Planning Board was held on March 25, 2021, at 3:00 pm via Zoom.

Members Present: William Santos, MCPB Chair; Orlando Rivera, Mike Wiedemer, Andrew Hollister, and Sam Trapani, citizen members; George Hebert, Monroe County Legislator; Mike Garland, Director, Environmental Services; Robert Franklin, CFO, Dept. of Finance; Richard Tantalo, Director of Public Safety; Amy Grower, Chief of Staff.

Alternates Present: Don Crumb (Law, for Deputy County Executive Jeff McCann); Laura Smith (Law); Josette Mangieri (Finance); Virginia Verhagen (Public Safety)

Planning Staff Present: Rochelle Bell, Kim Hudson, Pat Gooch, Yixuan Lin

Others Present: Sean Murphy (DES), Blaine Grindle (MCC)

Bill Santos called the meeting to order at 3:05 pm. George Hebert made a motion to approve the February 25, March 11, and March 18, 2021 meeting minutes. Bob Franklin seconded the motion which carried unanimously.

ANNOUNCEMENTS & COMMUNICATIONS: None

ACTION ITEMS:

- a. *Amend the 2021-2026 Capital Improvement Program and the 2021 Capital Budget to Add a Project Entitled "Space Utilization and Renovation of CityPlace" and Authorize Financing for the Project.*

Sean Murphy, from DES, provided a short presentation to the board on the above Amendment. Mr. Murphy stated that a report had been prepared in 2017 analyzing the space utilization and

function in the Executive Building, CityPlace and the Wegman Building, looking to maximize the use of owned office space as opposed to leased. Mr. Murphy briefly discussed, as an example resulting from the study and report, the Department of Planning and Development which was moved from the eighth floor, to a front section of the first and second floor. This was done after a physical assessment had been done to determine how much space was occupied, type of space being used, and then categorizing by function, all with a goal to maximize cost savings.

A board member inquired about use of the \$9,000,000. Mr. Murphy provided the following breakdown: construction cost (\$5,000,000), design (\$500,000), elevator (\$10,000), security features (\$25,000), furniture (\$1,000,000 - \$1,500,000), moving cost (\$?), and asbestos abatement (\$50,000). This is to relocate staff from the Wegman Building to CityPlace. The plan is to accomplish this by 2022. Currently, the space at the Wegman Building is being leased. The lease expires this year so it would need to be extended. This move would help reduce some operating expense such as security. There was a discussion about the return on investment.

Bob Franklin made a motion to recommend an Amendment to the 2021-2026 Capital Improvement Program and the 2021 Capital Budget to add a project entitled "Space Utilization and Renovation of CityPlace", in the amount of \$9,000,000. Richard Tantalò seconded the motion which passed with Mr. Andrew Hollister abstaining.

- b. *Vote to recommend the proposed 2022-2027 Capital Improvement Program to the Monroe County Legislature*

Rochelle Bell, Secretary to the Planning Board, reported that there were no comments received from the public.

Mike Garland made a motion to recommend the proposed 2022-2027 Capital Improvement Program to the Monroe County Legislature, Mike Wiedemer seconded the motion. Being that there was no discussion by the Board, the vote was taken and passed unanimously.

- c. *2022 Capital Budget Priority Vote*

Bob Franklin made a motion to accept the 2022 Capital Budget Priority Vote, George Hebert seconded the motion. There was some discussion by Board members regarding the scoring of the Frontier Field MLB Required Improvements project and two Pure Waters projects. The result of the discussions was that #19 was moved to up so that the Pure Waters projects would be together and the Frontier Field MLB Required Improvements, (#47) were moved up to #20.

OTHER BUSINESS: None

NEXT MEETING: April 29, 2021, 3:30 p.m.

ADJOURNMENT: George Hebert made a motion to adjourn, Bob Franklin seconded the motion which carried unanimously; the meeting adjourned at 3:52 pm.

RB/kmh

